

Virtual Healthwatch Rutland (HWR) Board Meeting Minutes Wednesday 16 September 2020

Present: Janet Underwood, Kay Jacques, Jacqui Darlington, Phil Marston, Sandra Taylor, Sam Harvey

In attendance: Tracey Allan-Jones, Katie Bayliss (minutes)

Apologies Received: Caroline Spark

Item No.	Item	Action
1.	<p>Welcome and introductions:</p> <p>Janet welcomed and introduced the group. Apologies were received from Caroline Spark.</p>	
2.	<p>Declaration of interests:</p> <p>There were no declarations of interest.</p>	
3.	<p>Minutes of Board Meeting June 2020</p> <p>Janet asked the group if there were any amendments. No amendments were suggested, and the minutes were agreed.</p>	
4.	<p>Matter Arising:</p> <p>Janet updated the group on the continuing issue of determining HWR’s strategic input to the LLR health and care system. HWR had, for a short time, a seat on the Partnership Board that was subsequently stood down at the beginning of the year. The Citizen’s Panel and the Assurance Group were continuing, as the basis for the Better Care Together public engagement effort, neither of which are appropriate for HWR attendance. Janet suggested that HWR should write a letter to escalate the matter of HWR being briefed on what will replace the Partnership Board and being invited to attend. Tracey suggested that it may be best to script a joint letter with HWL&L (Healthwatch Leicester and Leicestershire) asking for separate seats. The Board agreed; Janet/Tracey will update accordingly.</p>	Tracey/Janet

<p>5.</p>	<p>UHL (University Hospitals of Leicester NHS Trust) reconfiguration</p> <p>Janet updated that the consultation starts on 28 September 2020 and that she has read through the PCBC (Pre-consultation Business Case) to see what is relevant for Rutland. A simple overview is being created that highlights the key points to help the public understand what is being proposed and how it will affect care for people in Rutland specifically. It will also include any questions to the Clinical Commissioning Group (CCG) that arise from the review of the PCBC. The Board agreed that this will help the public make a more informed decision.</p> <p>Tracey advised that she is in conversations with the CCG about a small grant that specifically helps individual community-based groups to engage with the public on the consultation proposals. Tracey suggested that if HWR were successful, the plan would be to join virtual meetings with local support groups to ensure as many people as possible know about the plans and are encouraged to give their views in informal, chat sessions. Tracey would update accordingly following after CCG meeting on 17/9/20.</p> <p>Jacqui asked whether there will be an easy read version of the consultation survey. Tracey confirmed that there will and that she would forward it to Jacqui for review and feedback. HWR would be distributing the easy read version to people who need them, as identified through the virtual chat sessions. Tracey would also send the most recent version of the consultation questionnaire to the Board for information.</p> <p>Sam informed the group that third party had been commissioned by the CCG to analyse the demography of survey responses at the halfway point of the consultation, so that areas/communities with low responses can be targeted. Sam suggested that this data can be requested so HWR know which areas are best to encourage engagement. Janet proposed that once the situation is clarified, HWR would request and encourage people to respond.</p>	<p>JU</p> <p>TA-J</p> <p>TA-J</p> <p>TA-J</p> <p>JU</p>
<p>6.</p>	<p>Renal Services Review</p> <p>Janet updated the group on the Renal Services Rapid Review following the letter sent from HWR in paper 2. Two points still needed clarity:</p> <ul style="list-style-type: none"> • Transplant capacity model- shared waiting lists • Identification of transplant patients in renal centres <p>JU would continue to monitor the review and report back to the board.</p>	<p>JU</p>

7.	<p>HWR Manager Update</p> <p>Tracey took the paper as read and updated on the following:</p> <ul style="list-style-type: none"> The flu vaccination program is under way and clinics are being set up to deliver free vaccines. The first clinics are open to pregnant women, people aged 65 and over, shielded patients and their households plus others. People who are 50 and over may be invited for free vaccination at a later date (Nov/Dec). Children from two years old to primary age will be offered the nasal spray as they were previously. Tracey informed the group that she is working on a survey with the CCG looking at people’s experiences of using digital appointments to access primary and secondary care. The aim is to gain a better understanding of what would prevent people from using telephone and online consultations and how people can be helped. Sam added that there are videos available to help people who feel nervous about attending GP surgeries to understand how online consultations can work, and to provide reassurance. <p>Tracey asked the group if there were any questions on her report.</p> <p>Sam asked about the frustrations around using technology and whether there is scope to ask doctors equally if using technology has the same effect on them. Janet responded and said that the CCGs have asked this question and it was found that not every doctor wants to work this way. This could be picked up by Janet/Tracey at the regular Engagement & Experience meeting which includes the CCG, University Hospitals of Leicester NHS Trust (UHL), and LTP (Leicestershire Partnership NHS Trust).</p> <ul style="list-style-type: none"> Papers 4, 5 and 6 were noted. 	JU/TA-J
8.	<p>Questions from the public</p> <p>No questions were raised by the public.</p>	
9.	<p>Any Other Business</p> <p>No other business was discussed.</p>	
10.	<p>Date of next Board Meeting: Tuesday 01 December 2020</p>	

Signed as being a true record of the meeting:

..... Date:.....

Janet Underwood (Healthwatch Rutland Board Chair)