

**Healthwatch Rutland Board meeting in public**  
**Date: Wednesday 8<sup>th</sup> November 2017 1.30-4.00 pm**  
**Venue: Tinwell Room , Rutland Community Hub (was Rutland Volunteer Centre),**  
**Lands' End Way, Oakham LE15 6RB**

**AGENDA**

Item	Lead	Report
<b>1. Welcome, introductions &amp; apologies</b>	Chair	
<b>2. Declarations of interest</b>	All	
<b>3. Minutes of the last meeting</b> To approve the minutes of the previous meetings held on Friday 14 <sup>th</sup> July 2017 (Paper A) and the Annual Meeting held on Friday 15 <sup>th</sup> September 2017 (Paper B)	Chair	Paper A Paper B
<b>4. Spotlight on Primary Care Services in Rutland</b> The Healthwatch Rutland and ELRCCG Primary Care Survey was published on 27 <sup>th</sup> June 2017 (Paper C) and has been the subject of wide discussion across Rutland. Colleagues from various primary care services have kindly agreed to join a discussion covering: <ul style="list-style-type: none"> <li>a. Mental health</li> <li>b. Non-urgent transport</li> <li>c. Community Pharmacy (please note that the draft Pharmaceutical Needs Assessment for Rutland is currently out for consultation. The summary of recommendations and link to the full paper are attached (Paper D). We will discuss this as well)</li> <li>d. General Practice</li> </ul>		Paper C  Paper D
<b>5. Progress log</b> Update on actions taken. (Paper E)	Chair	Paper E
<b>6. Matters arising</b> Matters arising from the minutes not covered by the agenda/progress log	Chair	
<b>7. Leicester, Leicestershire &amp; Rutland STP &amp; associated projects</b> <ul style="list-style-type: none"> <li>• To receive a verbal update on matters relating to STPs at national and local level including any response to the submission on behalf of Rutland People on 15<sup>th</sup> March 2019.</li> <li>• To receive an update on Continuing Health Care / Settings of Care</li> </ul>	Chair  Bart Hellyer	Verbal update  Verbal update

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<b>8. Healthwatch Rutland Community Interest Company Governance &amp; contract 2018</b> <ul style="list-style-type: none"> <li>To receive a report from the Audit Committee. (Paper F)</li> <li>To receive the Management Accounts to September 2017 (Paper G)</li> <li>To report the outcome of public discussion on the future provision of Healthwatch services for Rutland</li> </ul>	Chair	Paper F Paper G												
<b>9 Chief Executive Update</b> To receive a report from Sarah Iveson, Chief Executive Officer (Paper H)	CEO	Paper H												
<b>10. Questions from members of the public</b>	Public													
<b>11. Any other urgent Business</b>	Board Members													
<b>12. Dates of future HWR Board meetings – 2018</b>  To agree the schedule of meetings for 2018. Draft below  (All formal meetings from 1.30- 4pm unless otherwise stated) <table border="1" data-bbox="135 1144 970 1368"> <tbody> <tr> <td><b>January</b></td> <td>Weds Jan 17<sup>th</sup></td> </tr> <tr> <td><b>March</b> (NB Audit Committee 14th March)</td> <td>Fri 16<sup>th</sup> March</td> </tr> <tr> <td><b>May</b></td> <td>Weds 16<sup>th</sup> May</td> </tr> <tr> <td><b>July</b> (NB Audit Committee 11<sup>th</sup> July)</td> <td>Fri 13<sup>th</sup> July</td> </tr> <tr> <td><b>September</b> (provisionally Annual Meeting, date/venue TBC)</td> <td>Weds 19<sup>th</sup> September</td> </tr> <tr> <td><b>November</b></td> <td>Weds 14<sup>th</sup> November</td> </tr> </tbody> </table>	<b>January</b>	Weds Jan 17 <sup>th</sup>	<b>March</b> (NB Audit Committee 14th March)	Fri 16 <sup>th</sup> March	<b>May</b>	Weds 16 <sup>th</sup> May	<b>July</b> (NB Audit Committee 11 <sup>th</sup> July)	Fri 13 <sup>th</sup> July	<b>September</b> (provisionally Annual Meeting, date/venue TBC)	Weds 19 <sup>th</sup> September	<b>November</b>	Weds 14 <sup>th</sup> November	Chair	
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please contact Healthwatch Rutland by telephone:

**01572 720381**

or

Email: [info@healthwatchrutland.co.uk](mailto:info@healthwatchrutland.co.uk)

## Rutland Community Hub (formerly Rutland Volunteer Centre)

How to get there:

### By bus:

For the Oakham Hopper, use Route Three and dismount at Lands' End Way.

### By train:

On foot: Leave the station by the exit to Platform 2, turn right along Barleythorpe Road to the first junction, bear right into Lands' End Way. The volunteer Centre is about 200 metres on the left-hand side.

### By car:

Free parking on site, including spaces for people with disabilities.

